

NO.SO(E)7-3/2009(P)
GOVERNMENT OF THE PUNJAB
COOPERATIVES DEPARTMENT
Dated Lahore, the 9th February, 2016

To

1. **The Registrar,**
Cooperative Societies,
Punjab, Lahore.
2. **The Principal,**
Cooperative Training College,
Faisal Abad.
3. **All the Deputy Registrar,**
Cooperative Societies, in the Punjab.
4. **All the Circle Registrar,**
Cooperative Societies, in the Punjab.
5. **All the Assistant Registrar,**
Cooperative Societies, in the Punjab.

SUBJECT: AMENDMENT IN THE PUNJAB, COOPERATIVES DEPARTMENT RECRUITMENT RULES, 2003.

I am directed to enclose herewith a copy of notification bearing No. SOR-III(S&GAD)1-24/2010 dated 11.01.2016, issued by the Secretary Regulation, S&GAD, regarding the amendments in the Punjab Cooperatives Department, Recruitment Rules, 2003, for information and necessary action.


(MUHAMMAD ARSHAD BHATTI)
SECTION OFFICER (ESTT.)

NO. & DATE EVEN

A copy is forwarded for information to:-

1. PS to Secretary Cooperatives, Punjab, Lahore.
2. PS to Secretary (Regulation) S&GAD.
3. PA to Additional Secretary Cooperatives Department Punjab Lahore.


(MUHAMMAD ARSHAD BHATTI)
SECTION OFFICER (ESTT.)



**GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 11th January, 2016

NOTIFICATION

NO.SOR-III(S&GAD)1-24/2010. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to direct that in the Punjab Cooperative Department Recruitment Rules, 2003, the following amendment shall be made:

AMENDMENT

In the said Rules, in the Schedule, at Sr. Nos. 1 to 14, in column Nos. 1 to 10, for the existing entries, the following shall be substituted:

Name of the Department	Functional Unit	Name of the post with basic scale	Appointing Authority	Minimum qualification for appointment by		Method of Recruitment	Age for initial Recruitment		Examination Training and other Conditions required for confirmation/ prr motion
				Initial Appointment	Promotion		Min	Max	
1	2	3	4	5	6	7	8	9	10
Cooperatives Department	Registrar, Office / Cooperative Training College, Faisalabad / District Officer Cooperative.	1. Joint Registrar / Chief Auditor / Principal Cooperative Training College, Faisalabad (BS-19)	Chief Minister	-	-	(i) Not more than one third of the posts, by posting of suitable officers from other services; and (ii) the remaining posts shall be filled by selection on merit from amongst six senior most officers holding the post of Deputy Registrar and Vice Principal Cooperative Training College with twelve year service in BS-17 and above.	-	-	-
- do -	- do -	2. Deputy Registrar (BS-18+ 2500) / District Officer Cooperatives (BS-18) / Vice	Administrative Secretary	-	-	(i) Not more than one third of the posts, by posting of suitable officers from other services; and (ii) the remaining posts shall be	-	-	-

AS	✓
RCS	✓
C.E.O	
SAC/PCBL	
US (2)	
PS/PA	

P.S./Secy Coop.
DY No. 294
Date: 03.01.16

(Signature)

Slary No. 263-P
Date: 04-02-2016

SECTION OFFICER (R-III)
GOVERNMENT OF THE PUNJAB
S&GAD

		Principal, Cooperative Training College, Faisalabad.				filled by promotion on the basis of seniority-cum- fitness from amongst Circle Registrars, Cooperative Instructors, Senior Training College, Faisalabad or Regional Cooperation Training Institute Bahawalpur, or Research Officers with five years' service as such.			
-do-	-do-	3. Circle Registrar/ District Officer Cooperative/ Deputy District Officer at Lahore, Rawalpindi and Faisalabad/ Senior Instructor, Cooperative Training College, Faisalabad/ Principal Regional Cooperative Training Institute Bahawalpur. (BS-18)	Administrative Secretary			By promotion on the basis of seniority-cum-fitness from amongst Assistant Registrars, Agriculture Advisor Head Office, Instructors Cooperative Training College, Faisalabad and Instructors Regional Cooperative Training Institute, Bahawalpur with: (a) five years' service as such; and (b) six week mandatory training from Management Professional Development Department and passing of departmental examination from Cooperative Training College, Faisalabad.			
-do-	-do-	4. Lady Circle Registrar (BS-18).	-do-			By promotion on the basis of seniority-cum-fitness from amongst the Lady Assistant Registrars, Cooperative Societies with: (a) five years' service as such; and (b) six week mandatory training from Management and Professional Development Department and passing departmental examination for Cooperative Training College Faisalabad.			

-do-	-do-	5. Assistant Registrar/ Advisor Head Office/ Instructor, Cooperative Training College, Faisalabad / Instructor, Regional Cooperative Training Institute, Bahawalpur (BS-17)	-do-	(i) Bachelor's degree (second division) from a University recognized by Higher Education Commission; and (ii) computer literate.	(i) 50% by initial recruitment; and (ii) 50% by promotion, on the basis of seniority-cum-fitness from amongst Inspectors Cooperative Societies, who have passed the prescribed departmental examination.	21	28	Successful completion of one year training and passing of the departmental examination from Cooperative Training College, Faisalabad.
-do-	-do-	6. Lady Assistant Registrar (BS-17)	-do-	(i) Bachelor's degree (second division) from a University recognized by Higher Education Commission; and (ii) computer literate.	(i) 50% by initial recruitment; and (ii) 50% by promotion on the basis of seniority-cum-fitness from amongst Inspectresses Cooperative Societies, who have passed the prescribed departmental examination.	21	28	Successful completion of six months training and passing of the departmental examination from Cooperative Training College, Faisalabad or Regional, Cooperative Training Institute, Bahawalpur.
-do-	-do-	7. Superintendent (BS-16)	Registrar		By promotion on the basis of seniority-cum-fitness from amongst Assistants or Stenographers in the functional unit at the ratio of 3:1 respectively with five years' service as such.			
-do-	-do-	8. Stenographer (BS-12)	Joint Registrar (Admn) for Head Office/ Executive District Officer (Community Development) concerned/ Principal Cooperative Training College, Faisalabad.	Higher Secondary School Certificate from a recognized Board and having a speed of 80 words per minute of shorthand in English and 40 words per minute of typing.	By initial recruitment.	18	25	
-do-	-do-	9. Assistant (BS-11)	Joint Registrar (Admn) for Head Office/ Executive	Bachelor's degree from a University recognized by Higher Education	(i) 25% by initial recruitment; and (ii) 75% by promotion on the basis of seniority-cum-	18	25	

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			District Officer (Community Development) concerned/ Principal Cooperative Training College, Faisalabad.	Commission.		fitness from amongst the Senior Clerks in the functional unit with three years' service as such in the concerned District Office.			
-do-	-do-	10. Inspector Cooperative Societies/ Auditor/ Junior Instructor, Cooperative Training College, Faisalabad and Junior Instructor, Regional Cooperative Training Institute, Bahawalpur (BS-14)	Registrar	(i) Bachelor's degree (second division) from a University recognized by Higher Education Commission with Economics, Commerce, Accounting, Statistics or Agriculture as one of the elective subjects; and (ii) computer literate.		(i) 50% by initial recruitment; and (ii) 50% by promotion on the basis of seniority-cum- fitness from amongst the Sub-Inspectors (BS-11) who have passed: (a) the mandatory training of six months from Cooperative Training College, Faisalabad or Regional Cooperative Training Institute, Bahawalpur; and (b) the departmental examination prescribed for promotion from BS- 11 to 14.	21	25	In case of appointment by initial recruitment, six months post induction training from Cooperative Training College, Faisalabad or Regional Cooperative Training Institute, Bahawalpur.
-do-	-do-	11. Inspectress Cooperative Societies (BS-14)	- do -	(i) Bachelor's degree (second division) from a University recognized by Higher Education Commission with Economics, Commerce, Accounting, Statistics or Agriculture as one of the elective subjects; and (ii) computer literate.		(i) 50% by initial recruitment; and (ii) 50% by promotion on the basis of seniority-cum- fitness from amongst the Sub-Inspectresses (BS-11) who have passed: (a) the mandatory training of six months from Cooperative Training College, Faisalabad or Regional Cooperative Training Institute, Bahawalpur; and (b) the departmental examination prescribed for promotion from BS- 11 to 14.	21	25	In case of appointment by initial recruitment, six months post induction training from Cooperative Training College, Faisalabad or Regional Cooperative Training Institute, Bahawalpur.

-do-	-do-	12. Senior Clerk (BS-7)	Joint Registrar (Admin) for Head Office/ District Officer Cooperative concerned/ Principal, Cooperative Training College, Faisalabad.		By promotion on the basis of seniority-cum-fitness from amongst the Junior Clerks in the functional unit with three years' service as such and must be computer literate.			
-do-	-do-	13. Sub-Inspector (BS-11)	Deputy Registrar concerned/ Circle Registrar of concerned District	(i) Bachelor's degree (second division) from a University recognized by Higher Education Commission; and (ii) computer literate.	By initial recruitment.	18	25	In case of appointment by initial recruitment, the selectee would undergo training as per examination and training rules of the Cooperatives Department, 1983 and also would pass the departmental examination as prescribed by the department.
-do-	-do-	14. Sub- Inspector (BS-11)	- do -	(i) Bachelor's degree (second division) from a recognized University; and (ii) computer literate.	(i) 75% by initial recruitment; and (ii) 25% by promotion on the basis of seniority-cum- fitness from amongst Lady Welfare Workers in the functional unit who have passed the examination and training course as may be prescribed by the Government.	18	25	In case of appointment by initial recruitment, the selectee would undergo training as per examination and training rules of the Cooperatives Department, 1983 and also would pass the departmental examination as prescribed by the department.

SECTION OFFICER (R-III)
GOVERNMENT OF THE PUNJAB
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SECRETARY (REGULATIONS)
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT

No. SOR-III(S&GAD)1-24/2010

Dated Lahore, the 21st January, 2016

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab,
 - i) Law & Parliamentary Affairs Department.
 - ii) Finance Department.
 - iii) Cooperatives Department.
 - iv) Management & Professional Development Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Deputy Secretary (Reg.), Law & Parliamentary Affairs Department.
4. The Deputy Secretary (PC), Finance Department, Lahore.
5. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the said amendment in the database created in the O&M Wing, S&GAD.
6. The Private Secretaries to the Governor, Punjab/Chief Minister/Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GAD.
7. The Superintendent, Government Printing Press Punjab, Lahore with the request to get published this notification in the Official Gazette and supply 20 printed copies thereof to the undersigned.

SECTION OFFICER (R-III)
GOVERNMENT OF THE PUNJAB
S&GAD

(MUHAMMAD SALEEM)
SECTION OFFICER (R-III), S&GAD

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